



Ballet Boost Associates

Terms & Conditions

1. Fees

1.1 All fees are to be paid by the date stated on your invoice to secure your child's place. Failure to do this may result in your child losing their place. If there are any problems making payment you must contact us immediately.

1.2 Refunds are only given in exceptional circumstances and at the management's discretion.

1.3 We require a **full-term notice period**, or terms payment in lieu of notice, if a decision is taken to leave BALLETS BOOST ASSOCIATES. A 'term' refers to the BBA programme term dates and holiday periods are NOT counted within this notice period. If this is not provided then the full fees are payable and any concessions will be at the management's discretion.

2. Conduct and uniform

2.1 Students are expected to wear the correct uniform to all classes as stated in the Welcome Pack.

2.2 Students are expected to conduct themselves in a polite and professional manner at all times and in accordance with the *Code of Conduct Students* which is available to view on our website www.balletboost.com.

2.3 If a student's behaviour or attitude is deemed inappropriate in any way this will result in a warning with possible expulsion from the Associate programme as outlined in the *Code of Conduct Students* policy.

3. Classes

3.1 We will place a child into a level according to their ability, to ensure they receive the most appropriate training. We reserve the right to change this level if deemed necessary and will communicate the reasons for this.

3.2 Please be reminded that as this is a vocational programme, a place is not automatically secured each year. Assessments take place in the summer term and children will be levelled accordingly. In some cases children may need to repeat a year at the same level or it may be that they do not attain a level suitable to stay within the programme.

3.3 If a class will be missed due to prior commitments; BBA should be informed. A refund or reduction in fees will not be offered.

3.4 If more than 50% of classes are missed each term without prior consent, your child may be asked to forfeit their place with BALLETS BOOST ASSOCIATES.

3.5 We reserve the right to cancel classes for reasons beyond our control (such as weather, local or national incident, location problems) and refunds will not usually be provided. If a class is cancelled or shortened for any other reason, we may try to re-schedule the class, or a whole or part refund will be offered at the discretion of the principal.

3.6 The last day of term is open for parents to sit and watch. If you wish to observe at any other time; please contact BALLET BOOST ASSOCIATES directly with your reasons and the decision will be at the management's discretion.

4. Miscellaneous

4.1 Any relevant medical information must be disclosed before attending the first class on the enrolment form, or in writing.

4.2 Photography and recording in classes is prohibited, unless authorised by the principal.

4.3 Any photography taken professionally during classes can be used for BBA marketing purposes. This includes website and social media. By ticking the relevant box on the enrolment form you indicate that you are in agreement with this. If you do not wish for images to be used, this should be indicated to the principal in writing also.

4.4 Agreement to these terms and conditions also means you have read and are familiar with our school policies including but not limited to: *Data Protection, Health and Safety, Child Protection Policy and Guidance, Child Protection Policy, Safe Touch Policy, Health and Safety Statements, Code of Conduct Parents, Code of Conduct Students and Code of Conduct Staff.*

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