



Ballet Boost

General Terms & Conditions for courses and workshops

1. Fees

- 1.1 Once the online course application form has been completed you will be sent an invoice via email. Once paid, your name will be added to the list of attendees and further information will be provided approximately 2-3 weeks prior to the course or workshop. If you do not make your payment, your place will not be guaranteed.
- 1.2 If you decide you do not wish to attend, or need to cancel, notice must be provided in writing at least 2 weeks prior to the start of the course otherwise the full fees will be due.
- 1.3 If there are any problems making payment you must contact us immediately.
- 1.4 Refunds are only given in exceptional circumstances and at the management's discretion.

2. Conduct and uniform

- 2.1 Students are expected to wear suitable and smart uniform / clothing to all classes.
- 2.2 Students are expected to conduct themselves in a polite and professional manner at all times.
- 2.3 If a student's behaviour or attitude is deemed inappropriate in any way this will result in a verbal and / or written warning. If behavior continues, possible expulsion from the course or programme can be expected.
- 2.4 The above statements are in accordance with our Code of Conduct Students policy (all policies can be found online).

3. Classes

- 3.1 We will level a child according to their ability, to ensure they receive the most appropriate training. We reserve the right to change this level if deemed necessary, and will communicate the reasons for this.
- 3.2 We reserve the right to cancel classes for reasons beyond our control (such as weather, local or national incident, location problems) and refunds will not be provided. If a class is cancelled or shortened for any other reason, a whole or part refund will be offered at the discretion of the principal.
- 3.3 Please view our policies regarding Child Protection and Safeguarding, Code of Conduct for Teachers and Health and Safety Statements and ensure you are in agreement with the contents. Our teachers will all have been sent a copy of the relevant policies.



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4. Data Protection

- 4.1 Any relevant medical information must be disclosed before attending *in writing*. *This will be deleted immediately after the course has ended.*
- 4.2 Please view our Data Protection policy and check you are in agreement with the contents. Ballet Boost agrees to adhere to this document.

5. Photography Policy

- 5.1 Photography and recording in classes is prohibited, unless authorized by the principal.
- 5.2 Any photography taken professionally during classes can be used for marketing purposes - this includes website and social media. By ticking the relevant box when signing up to the course online initially, you have agreed to the aforementioned statement. If do NOT wish for images to be used or change your mind after signing the form, this should be indicated to us in writing at least two weeks prior to the course.